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Research Administration

The Office of Research Administration works with faculty and graduate students to develop research proposals for external funding, monitor awards, and resolve post-award issues. Biology, chemistry, environmental sciences, physics, and psychology have dedicated grant administrators to assist faculty. All other departments, centers, and institutes work directly with the Office of Research Administration.

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External Proposal Procedures

The internal deadline for proposal development is a **minimum of 5 business days** prior to submission deadlines. Faculty should contact their research administrator as early as possible.

Sponsored Research Development

Facilitation of intra- and interdisciplinary internal and external collaborations, research advancement and translational opportunities (seed funding, infrastructure, complementary research potential, etc.), and prospective sponsor relations.

Director of Sponsored Research Development

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